

**STEERING GROUP MEETING/OPEN FORUM**

**Meeting Minutes – 21<sup>st</sup> October 2020**

Held using Zoom 7.30pm

**Attendance:**

Russell Aston - Chairman and MPC Councillor	David Illingworth – Vice Chairman
Alistair Borland	Alan Plom
Phil Allen – MPC Councillor	Sarah Michael – Finance
Jeff Fullam	Alison Eardley

**Apologies:**

Roger Ball	Simon Barnes
------------	--------------

**1. Welcome and Update**

RA welcomed AE and JL to the meeting. PA had met with Hillsons earlier regarding the two applications and updated the meeting.

**2. Previous Meeting – 7<sup>th</sup> October 2020**

The minutes were agreed.

**3. Actions**

See below.

**4. Funding/Finance**

SM had requested the additional £1000. *Subsequent update - application accepted and funds to be paid to MPC.*

RA - MPC had been advised of the £2000 cost for Alison's work and John Coyle had confirmed invoices would be paid.

**5. NHP Website**

No update.

**6. Village Communication**

DI had submitted wording for the Parish magazine. AP suggested SB be asked to consider All About Maulden as well as Maulden Voice and Alternative Maulden.

**7. School – No update.**

**8. CBC Engagement**

Tom Price had been advised about the engagement of Alison Eardley. He responded advising he would provide detailed comments in due course as he was dealing with the Local Plan.

**9. Consultation Statement / Record**

AP had refined the document and it was now a much easier read.

**10. Basic Conditions Statement**

RA hadn't made any changes since the last meeting. To be left for now.

## 11. Consultant – Alison Eardley

Alison commented on the existing draft plan and spoke about how she would help:

- Draft was a good starting point. Contained a good number of themes. The policies include community projects which need to be split out and there is some duplication.
- First step, she would reformat the draft and pull out themes.
- RA needed to create a vision and come up with additional objectives – ongoing action.
- Consultation statement to be sent through as background.
- Any gaps in the evidence base to be highlighted. GIP, HNS and Questionnaire summary to be sent through.
- Local Green Space designations – Alison would check the evidence supporting the selections.
- Timescales discussed – Whilst Regulation 14 was under the control of the Group, thereafter there was reliance on others. It may be that examination can't be achieved until April / May which would mean a referendum summer 2021.
- Alison would liaise with Tom Price at CBC. RA to send latest email.

## 12. AOB

None

## 13. Meetings

Next scheduled meeting 4<sup>th</sup> November at 7.30pm. RA to arrange.

## Outstanding Actions

Date	Action	Who	Update
15 Apr	Consultation record – sections 2.1, 2.2 and 2.3	AP and DI	June & July – WIP July – DI to help AP. Meeting to discuss. Aug – being progressed Sept – Sections remain WIP. Oct – Draft completed <b>Close</b>
May	Contact the school re S106 money and any expansion plans.  23 Sept - SB to involve MPC representatives. PA	SB	June – WiP July & Aug – Waiting to hear back Sept – No update Oct – No update
29 July	<b>Ongoing Village Communication</b> <ul style="list-style-type: none"> <li>• MPC Update – RA</li> <li>• Parish magazine – DI.</li> <li>• Parish notice boards. DI via John Coyle.</li> <li>• Maulden Voice and Alternative Maulden – SB</li> <li>• Website – RB</li> </ul>	RB, DI, SB, RA	Ongoing
7 Oct	Alison Eardley to be contacted	DI	<b>Complete</b>
7 Oct	Consultation Record. Information to be added	SM, SB, RB	<b>Complete</b>
7 Oct	Vision and objectives – To be updated	RA	21 Oct – Work in progress
7 Oct	Sustainability Statement – Consideration	AB	21 Oct – Done <b>Close.</b>
7 Oct	Tom Price to be updated re engagement of consultant, asked re SEA and chased.	RA	21 Oct - <b>Completed</b>
21 Oct	Email, Consultation Record, HNS, GIP and Questionnaire responses to be sent to Alison	RA	<b>Complete</b>