

STEERING GROUP MEETING/OPEN FORUM

Meeting Minutes – 7th October 2020

Held using Zoom 7.30pm

Attendance:

Russell Aston - Chairman and MPC Councillor

David Illingworth – Vice Chairman

Alistair Borland

Alan Plom

Roger Ball

Apologies:

Phil Allen – MPC Councillor

Simon Barnes

Sarah Michael – Finance

1. Previous Meeting – 23rd September 2020

The minutes were agreed.

2. Actions

See below.

3. Funding/Finance

SM had advised that she was enquiring about the additional £1000, available in light of Covid-19 (Tom Price's email refers).

4. NHP Website

RB had advised it was up to date.

5. Village Communication

RA had reminded SB re Maulden Voice and Alternative Maulden. Next Parish magazine submission was due 15th October.

6. School – No update.

7. CBC Engagement

The latest email from Tom Price had been circulated. The detailed response to the draft NHP had not been received. RA would chase whilst advising him about the engagement of Alison Eardley.

8. Consultants

DI had received responses from the three consultants contacted which had been circulated. The meeting agreed to go with Alison Eardley. Commitment at this stage for phase 1 only. Estimated cost £2,000 which was the lowest price of the three. Her help with phase 2 may be necessary but it was hoped most could be done by the Group, especially if help was received from Tom Price (CBC). Invoices to be to MPC so that VAT wouldn't be chargeable. DI to take forward with assistance from AB. RA to update MPC on Monday.

Reference was made to Alison's proposal and the tasks which she had outlined. The suggestion made that, whilst it was expected that she would give us a task list, there were things which could be started immediately. An example was the vision and objectives; RA to consider updating these and bringing them back to the Group for agreement.

9. Consultation Record / Statement

AP has continued to take this forward. Latest version had just been sent to RA. RA suggested it be progressed to the point where it captured all the activity and in this respect asked those involved since the start to review and add to it. RA to send it to SB, RB and SM.

10. Basic Conditions Statement

RA had created a version using others as a template. It had been circulated and all to provide comments if/as necessary. RA thought it couldn't be progressed much further at the moment as information was needed from CBC re strategic objectives and policies would be being amended.

11. Sustainability Statement

This was something that would likely be needed as a Strategic Environmental Assessment wasn't likely to be needed. Tom Price would be able to comment. RA to chase Tom and AB to start to consider the Sustainability Statement.

12. AOB

None

13. Meetings

Next scheduled meeting 21st October at 7.30pm. RA to arrange. If necessary, for example material responses from Alision Eardley or Tom Price, a meeting to be called sooner.

Outstanding Actions

| Date | Action | Who | Update |
|---------|---|----------------|--|
| 15 Apr | Consultation record – sections 2.1, 2.2 and 2.3 | AP and DI | June & July – WIP July – DI to help AP. Meeting to discuss. Aug – being progressed Sept – Sections remain WIP. Oct – Details |
| May | Contact the school re S106 money and any expansion plans. 23 Sept - SB to involve MPC representatives. PA | SB | June – WiP July & Aug – Waiting to hear back Sept – No update Oct – No update |
| 29 July | Ongoing Village Communication <ul style="list-style-type: none"> • MPC Update – RA • Parish magazine – DI. • Parish notice boards. DI via John Coyle. • Maulden Voice and Alternative Maulden – SB • Website – RB | RB, DI, SB, RA | Ongoing |
| 9 Sept | Produce brief for engagement of consultant. Agree it and contact consultants. | DI & AB | Oct – Complete |
| 9 Sept | Basic Conditions Statement – familiarisation | RA | Oct – Sample circulated |
| 7 Oct | Alison Eardley to be contacted | DI | |
| 7 Oct | Consultation Record. Information to be added | SM, SB, RB | |
| 7 Oct | Vision and objectives – To be updated | RA | |
| 7 Oct | Sustainability Statement – Consideration | AB | |
| 7 Oct | Tom Price to be updated re engagement of consultant, asked re SEA and chased. | RA | |