

STEERING GROUP MEETING/OPEN FORUM

Meeting Minutes – 9th September 2020

Held using Zoom 7.30pm

Attendance:

Russell Aston - Chairman and MPC Councillor	David Illingworth – Vice Chairman
Sarah Michael – Finance	Alan Plom
Alistair Borland	Roger Ball

Apologies:

Paul Lee	Simon Barnes
Phil Allen – MPC Councillor	

1. Previous Meeting – 19th and 26th August 2020

The minutes were agreed.

2. Actions

See below.

3. Funding/Finance

RA advised he had mentioned to MPC on Monday that the consultant spend was likely to be in the order of £2000.

4. NHP Website

It was noted that the website was up to date. RB shared the usage stats which he later sent out. Taking accessing the minutes as a core action the numbers are – last 7 days – 1, Last month – 5, last quarter – 24. Going forward it would be interesting to see if the numbers changed.

5. Village Communication

Parish magazine and Parish notice boards were being updated. It was thought that there hadn't been posts on Maulden Voice and Alternative Maulden giving updates and meeting details – SB to note.

6. Draft Plan

- **School** – No update.
- **Consultation Record** – RA and AP met last Friday and talked through a plan to produce the consultation statement. AP to complete within a month.

7. CBC Engagement

RA had sent the executive summary and a response had been received. The draft had now also been sent. The points made by Tom Price to the executive summary were discussed:

- 1) Recommends us getting a consultant – DI and AB to work together to produce a requirements document which will then be circulated to the Group for information and then sent to a selection of consultants requesting cost and timescales.
- 2) Suggests we consolidate some policies – Meeting wanted to hold back from this until a response to the draft was received.
- 3) Next steps – Regulation 15 was discussed. Two key documents mentioned i) Consultation Statement ii) Basic Conditions Statement. RA noted he needed to become more familiar with this and undertook to do so. Others to consider doing the same.
- 4) Technical support package – RA advised he had tried to apply and we did not qualify. Others thought the same.

- 5) Meeting attendance – Tom to attend. RA to schedule as soon as possible however, in order to get the best out of the meeting, consider meeting before hand so that questions and discussion points can be formulated. Any day of the week, although Wednesday's ok, and 7.30 was a good time.

8. Consultants

See above

9. Regulation 14 Consultation

No comment made or necessary

10. Government Planning Proposals

A discussion took place about the proposals and responding to the consultation as suggested by Locality. AB would draft a letter to be sent from the NHP Group, via RA as Chairman, to Nadine Dorries our MP, requesting that concerns are passed onto the Secretary of State. AP mentioned Nadine Dorries being involved with the Cobbitts campaign and would circulate details.

11. AOB

None

12. Meetings

Next scheduled meeting 23rd September at 7.30pm. RA to arrange

Outstanding Actions

Date	Action	Who	Update
15 Apr	Consultation record – sections 2.1, 2.2 and 2.3	AP and DI	June & July – WIP July – DI to help AP. Meeting to discuss. Aug – being progressed Sept – Sections remain WIP.
May	Contact the school re S106 money and any expansion plans	SB	June – WiP July & Aug – Waiting to hear back Sept – No update
15 July	S106 Prioritisation All to reconsider the 2rioritization given the importance as it could be used to inform MPC of village wishes.	AB	29 July – Table to be produced Aug – Complete . RA to send to MPC Sept – Sent as part of the MPC update Complete
29 July	Ongoing Village Communication <ul style="list-style-type: none"> MPC Update – RA Parish magazine – DI. Parish notice boards. DI via John Coyle. Maulden Voice and Alternative Maulden – SB Website – RB 	RB, DI, SB, RA	Ongoing
29 July	Document tweaks <ul style="list-style-type: none"> Maps – RA Front sheet – SM S106 – AB Executive Summary – RA General – RA 	RA, SM, AB	Aug <ul style="list-style-type: none"> Maps – RA Front sheet – SM S106 – Complete Executive Summary – Complete (bar tweaking) General – RA Sept – Draft updated. Close
19 Aug	<ul style="list-style-type: none"> Policy list – RA tweak Foreword – RA to tweak 		Sept – Complete
9 Sept	Produce brief for engagement of consultant. Agree it and contact consultants.	DI & AB	
9 Sept	Basic Conditions Statement - familiarisation	RA	

9 Sept	Circulate details of Nadine Dorries being involved with the Cobbitts campaign	AP	Complete
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