

STEERING GROUP MEETING/OPEN FORUM

Meeting Minutes – 19th August 2020

Held using Zoom 7.30pm

Attendance:

Russell Aston - Chairman and MPC Councillor	David Illingworth – Vice Chairman
Sarah Michael – Finance	Alan Plom
Alistair Borland	Phil Allen – MPC Councillor
Simon Barnes	

Apologies:

Paul Lee	Roger Ball
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1. Previous Meeting – 29th July 2020

The minutes were agreed.

2. Actions

See below.

3. Funding/Finance

No update necessary.

4. NHP Website

RA noted the website had been updated.

5. Village Communication

DI had produced and submitted an update for the Parish magazine and Parish notice boards.

6. Draft Plan

- **S106 details** – AB had revisited the prioritisation and produced a table. This had been circulated and was agreed. RA to formally send through to MPC.
- **Graphs/tables** – Complete
- **Maps** – RA still needed to move them from the appendices to make the document easier to read.
- **School** – No update.
- **Sections 2.1, 2.2, 2.3** – DI was helping AP to progress. It was agreed that sections would be produced by Monday. A lot of detail was unnecessary as a fuller consultation statement would be a stand alone document. AP would continue to progress this.
- **Face / Front Sheet** – SM still progressing.
- **Executive Summary** – RA had circulated it. Consensus that it was useful and necessary. RA asked for any comments to be sent through so that it could be improved.
- **Format** – RA commented that the CBC website now had the NHPs and their constituent parts as separate documents. In terms of size he'd looked at four and they ranged from 58 pages to 118 pages so ours was in line.
 - LGS section. Thought unnecessary.
 - Foreword – Needs to be written as though it's from the MPC Chair. RA to do
 - Policy section – RA had produced. 42 separate policies and 61 references as some doubled up. RA to tweak
 - Conclusion – May not be necessary as the executive summary is in place. To be considered in due course.

7. CBC Engagement

Meeting wanted the draft to go asap. Final tweaks to be done before Monday. RA to print off copies and distribute. All to read and then reconvene for a decision next Wednesday at 7.30

8. Consultants

No comment made or necessary

[...in due course, a 'Specification of Needs' would be required to enable this to take place.]

9. Regulation 14 Consultation

No comment made or necessary

10. Government Planning Proposals

Some discussion as there was a widespread concern about the impact on the NHP process. PA had spoken to CPRE, BRCC and CBC Planning. PA happy to feed back the Group's comments as MPC would be responding to the consultation. Whilst no one at the meeting was very familiar with the proposals the general consensus was it appeared that the NHP and NPPF would remain important parts of the planning process although this may not be the case. The views of CBC Councillor Mike Blair to be sought as he sat on the CBC Planning Committee – PA to take forward at next MPC. The papers indicated that anything in place 6m before implementation of new legislation would remain and it was noted that this meant completion of the NHP was even more important.

11. AOB

None

12. Meetings

Next meeting 26th August at 7.30pm. RA to arrange

Outstanding Actions

Date	Action	Who	Update
15 Apr	Consultation record - sections 2.1, 2.2 and 2.3	AP and DI	June & July - WIP July - DI to help AP. Meeting to discuss. Aug – being progressed
May	Contact the school re S106 money and any expansion plans	SB	June – WiP July & Aug – Waiting to hear back
15 July	S106 Prioritisation All to reconsider the prioritisation given the importance as it could be used to inform MPC of village wishes.	AB	29 July - Table to be produced Aug – Complete . RA to send to MPC
29 July	Ongoing Village Communication <ul style="list-style-type: none">• MPC Update – RA• Parish magazine – DI.• Parish notice boards. DI via John Coyle.• Maulden Voice and Alternative Maulden – SB• Website – RB	RB, DI, SB, RA	Ongoing
29 July	Document tweaks <ul style="list-style-type: none">• Maps – RA• Front sheet – SM• S106 – AB• Executive Summary – RA• General - RA	RA, SM, AB	Aug <ul style="list-style-type: none">• Maps – RA• Front sheet – SM• S106 – Complete• Executive Summary – Complete (bar tweaking)• General - RA

19 Aug	<ul style="list-style-type: none">• Policy list – RA tweak• Foreword – RA to tweak		
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