



STEERING GROUP MEETING

Meeting Minutes – 6th, 20th, and 27th May and 3rd June 2020

Held using Zoom

Attendance:

Simon Barnes – Chairman 6 th , 20 th , 27 th & 3 rd	David Illingworth - 6 th , 20 th & 3 rd
Russell Aston - Vice-Chairman and MPC Councillor - 6 th , 20 th , 27 th & 3 rd	Alan Plom - 6 th , 20 th & 3 rd
Sarah Michael – Finance - 6 th , 27 th & 3 rd	Roger Ball - 6 th & 20 th
Alistair Borland - 6 th , 20 th , 27 th & 3 rd	Paul Lee - 6 th & 3 rd
John Coyle – MPC Councillor - 6 th & 20 th	

Apologies:

Martin Wright

As agreed at the last regular meeting these were specific meetings to discuss and agree the draft plan and in particular the policies. Policies had been produced and together with other wording produced by SM, had been incorporated into the draft plan. The draft plan had been circulated to 17 people, (as usual for NHP documents) and all invited to read and provide comment.

Almost all attendees had read and provided comments and these were systematically worked through. Points to note:-

- Comment on policies included consideration of the impact of a leaflet, circulated shortly before the questionnaire, on the results. The matter was initially raised at the end of the 6th May meeting and all were asked to consider their views for the next meeting. On 20th May the meeting resolved that the results of the questionnaire had not been unduly influenced. It was decided that reference to the leaflet and other similar documents be included as an appendix in the plan for transparency and also so that any reader can then see the context in which the NHP has been produced. JC was opposed to this. There was also some discussion about the source of the leaflet but after one allegation had proven to be false the Chairman thought further 'finger pointing' would be unhelpful.
- Policies include some proposing projects for MPC to progress. Discussion noted that to allocate projects in this way was in line with other NHPs. JC was concerned that resource within MPC may not be available to manage them. The meeting expected sub-committees to be formed in a similar way to the NHP. There was 'Locality' guidance on implementation and follow up.
- A discussion arose around the risk of perceived bias in producing the policies and in turn the plan. It was noted that the process had been a group effort at every stage and it was important that it should remain so. RA reminded the meeting that meetings are open, the minutes and the various iterations of documentation have been circulated to the wider group (currently 17 people), were on the website and written updates provided to every MPC meeting with the update appearing in the MPC minutes.
- AB asked if anyone was aware of additional data sets that need to be considered. AP and RB mentioned a village hall meeting and some data from 2017 which they would circulate. It was however a small sample

and would most likely have been covered in the questionnaire. RA mentioned a document recently sent to him by David Bailey which was 30 people being asked five questions relating to housing which were similar to those in the questionnaire. Old data to be considered by AP, SB and RB.

Seventy three points were raised ranging from typos to revised policy wording and all were considered. During the meetings notes were taken and the amendments will be circulated for confirmation:

RB – 20 points raised, SB – 14 points, SM – 15 points, RA – 6 points, DI – 9 points, JC – 7 points. AP's points related to the consultation process rather than the draft policies and will be picked up separately.

Actions

- 1 – Circulate the revised draft with updated policies for review and confirmation - AB
- 2 – Minutes to be produced and circulated - RA
- 3 – Data to be presented as tables and graphs – SM
- 4 – Earlier consultation activity to be collated and checked back to the draft – AP, SB and RB
- 5 – Contact the school re S106 money and any expansion plans - SB
- 6 – Maps – RA to send through what he has.

Meetings

Next meeting to be scheduled for 17th June (two weeks) to maintain the momentum - RA to arrange