

## STEERING GROUP MEETING/OPEN FORUM

### Meeting Minutes – 17<sup>th</sup> June 2020

Held using Zoom 6pm

#### Attendance:

Simon Barnes – Chairman	David Illingworth
Russell Aston - Vice-Chairman and MPC Councillor	Roger Ball
Sarah Michael – Finance	Alan Plom
Alistair Borland	

#### Apologies:

Paul Lee

#### 1. Previous Meetings – Regular - 15<sup>th</sup> April 2020 and Policy discussions – May and June 2020

The minutes were agreed.

#### 2. Actions

See below.

#### 3. Dog and Badger

The meeting spoke about the recent discussions on social media about the closure of the Dog and Badger.

RA advised that Jeff Fullham had contacted MPC and RA had responded, on behalf of the NHP Group, as he had referred to the NHP in his email. He advised that the NHP questionnaire had referred to the Dog and Badger and gave details of the question and summary response. Email to be circulated.

The group considered the detailed questionnaire response and the subsequent policies in the draft plan. It was thought helpful to put this information, together with a statement, on the NHP website and refer to it in future communications with the village – see below. RA to draft something and send to all so that wording can be refined and then reused.

#### 4. Funding/Finance

No activity.

#### 5. NHP Website

RB advised he had added the questionnaire summary document.

Website to be updated further:

- Current status. Use wording prepared for the Parish Magazine. DI to send to RB
- Make reference to meetings being via Zoom and that they remain open to all.
- Names of those involved. To be in three groupings i) Core / Steering Group, ii) Wider group (those that attend meetings less frequently or have expressed interest, iii) past participants. Necessary amendments and dates of who was involved when, were discussed. RA to send 'scribbled notes' through.
- Updates to MPC to be sent through and uploaded.

#### 6. Village Communication

As previously noted, now was a good time to communicate with the village. Wording to be circulated to all so that it can be refined and also reused:

- Website – see above
- Parish magazine – DI continues to take this forward. May and June done, next would be July.
- Parish notice boards. DI would contact John Coyle.

- Maulden Voice and Alternative Maulden – SB to take forward.
- MPC Update – RA to continue and circulate to all.

## 7. Draft Plan

### a. Policies

All to note H11 and CC4 had been developed.

### b. Pre 2018 consultation – Alan/Roger/Simon

AP had spent time searching through earlier work. A discussion took place, all wanted to make sure relevant information had been considered. SM offered to go back through the ‘dropbox’ contents and identify any relevant information.

### c. Graphs/tables – Sarah

Remained work in progress.

### d. Maps – Russ

Remained work in progress.

### e. School – Simon

Waiting to hear back from the school. RA had sent details of S106 pipeline to SB c£340k.

### f. Additional input

SB to ‘pretty’ the document up and add input.

## 8. Consultation Record - Alan

AP continues with this

## 9. CBC Engagement

Once the draft plan has had the graphs, maps and additional wording added it would be sent through. This was the next big step and would be priority. Fortnightly meetings to continue until this step was taken.

## 10. Consultants

DI reminded the meeting that, in due course, a ‘Specification of Needs’ would be required to enable this to take place.

## 11. Regulation 14 Consultation

No comments.

## 12. AOB

MPC involvement. Following John Coyle’s decision not to continue attending meetings, SB had emailed MPC asking for further representation at the regular meetings given MPC are the “proposer” and the need / desire to ensure alignment. RA confirmed a request had been sent to Councillors but that the response SB had received indicating Martin Paterson would attend may be a misunderstanding. RA would progress this at MPC on Monday.

## 13. Meetings

To continue fortnightly until the draft plan is refined and in a position to send to CBC. Next meeting 1<sup>st</sup> July at 6pm. RA to arrange

## Outstanding Actions

Date	Action	Who	Update
2 <sup>nd</sup> Oct	‘Affordable Housing’ – RA to circulate papers re development, JC to circulate summary details covering all developments.	JC	Papers re ‘Land adj 129A and 131 Clophill Rd’ circulated. <b>Complete</b>  ii) Summary details (just Old Farm) to be circulated Apr - JC to send June – Not received but <b>Close</b>
8 <sup>th</sup> Jan	Contact Tom Price at CBC	DI / RA	Being chased June – <b>Complete</b>

12 Feb	Details of MPC Land from MPC	RA / JC	Apr - Details received but map would be useful and requested. June – Not received. Still trying
11 Mar	Website wording and communication in general - Now is a good time to update some of the material and also put something in the parish magazine and parish noticeboards.	DI	Apr - DI volunteered June - <b>Complete</b>
11 Mar	Consultants a) Contact Sally Chapman and Ann Paice b) [April] - Contact others / examiners	DI	a) - Sally Chapman contacted  June - <b>complete</b>
11 Mar	S106 details - Details from CBC website. Need to validate with MPC	RA	Apr - Ongoing MPC not met June – Ongoing. MPC not yet considered.
15 Apr	Respond to SM re Introduction etc	All	June – <b>Complete</b>
15 Apr	Consultation record	AP	June - WIP
May	Contact the school re S106 money and any expansion plans	SB	June - WiP
17 June	<b>Village Communication</b> <ul style="list-style-type: none"> <li>• Website – RB</li> <li>• Parish magazine – DI.</li> <li>• Parish notice boards. DI would contact John Coyle.</li> <li>• Maulden Voice and Alternative Maulden – SB to take forward.</li> <li>• MPC Update – RA to continue and circulate to all.</li> <li>• Dog and Badger – Statement . RA</li> </ul>	RB, DI, SB, RA	
17 June	<b>Pre 2018 consultation</b> SM offered to go back through the ‘dropbox’ contents and identify any relevant information.	SM	
17 June	<b>Draft Plan</b> Graphs – SM Maps – RA Wording – SB	SM, RA, SB	
17 June	<b>MPC involvement</b> To be mentioned / clarified at MPC meeting	RA	1/8 Phil Allen invited <b>Complete</b>

## Meetings

Next meeting to be scheduled for 17th June (two weeks) to maintain the momentum - RA to arrange