

STEERING GROUP MEETING/OPEN FORUM

Meeting Minutes – 15th April 2020

Held using Zoom 8pm

Attendance:

Russell Aston - Vice-Chairman and MPC Councillor	David Illingworth
Sarah Michael - Finance	Alan Plom
Alistair Borland	John Coyle – MPC Councillor
Martin Wright	Roger Ball

Apologies:

Simon Barnes – Chairman	Paul Lee
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1. Previous Meetings – 11th March 2020

The minutes were agreed.

2. Actions

See below.

3. Funding/Finance

JC (re MPC) and SM had exchanged emails discussing the grant arrangements, funding available and in particular the amount that MPC needed to pay, as with the need to update the HNS the £9k full grant was not enough. JC confirmed that this was understood and given the NHP Group operated under MPC was not a problem. SM would be completing the grant return shortly.

4. NHP Website

RB reported all was in order, he had added a statement relating to Covid-19 and the absence of public meetings. He added that Simon Ratcliffe had paid to renew the licence himself (£29.95). The meeting was appreciative of Simon doing this. RB pointed out that this needed to be considered going forward.

5. Communication

The last meeting had noted that given progress, now was a good time to update some of the website material and also put something in the parish magazine and parish notice boards. DI volunteered to take this forward.

Action 15th May was the deadline for June's Parish Magazine.

6. Possible Development - Moor Lane, Optimis Liaison

Moor Lane - No update.

Optimis - Robbie Lock had responded to the suggestion that he meet with both MPC Planning Committee and NHP saying he would like to but after the current situation eases.

7. Parish Land

A map of the land had been requested a couple of times from MPC (Councillor Richardson). JC would ask as well. **Action**

8. CIL / S106

RA mentioned that the figures hadn't yet been checked by MPC as they hadn't met. RA pointed out there were amounts that needed to be claimed before they were clawed back. JC had details of Old Farm and would circulate but was not aware of these figures. RA to send details from the CBC website to JC. *Complete*

9. Climate Change

AB explained that many aspects relating to Climate Change were already included in the draft policies. RA suggested that reference to climate change be included in the foreword and introductions. RA mentioned the webinar (Wed, Apr 22, 2020 12:30 PM - 2:00 PM BST - details previously circulated) and said he would be attending and others could.

10. CBC Engagement

Both RA and DI had contacted Tom Price but with no response. DI to continue to chase and SM would also enquire within CBC. Getting Tom Price's input was thought to be a good step to take before engaging a consultant for advice.

11. Consultants

DI had made contact with Sally Chapman and her fees were £70ph / £520 pd. DI offered to make contact with others **Action**, AB reminded the meeting that he had provided names -

12th Feb mins - Details of some independent examiners who had been involved with other NHPs had been identified by AB:

- Andrew Freeman
- Patrick Whitehead
- Andrew Ashcroft
- Nigel McGurk

12. Policy Drafting - process and progress

AB advised that he had spent 30 hours or so on researching and drafting policies. PL was now compiling them into the draft plan. All please consider when circulated idc and where appropriate provide written responses with alternative wording.

RB suggested MPC see and comment on the policies at an early opportunity.

Sections:

- Traffic** - AP still intends to speak with speedwatch but for now close this task.
- Intro, aims and goals** - SM had produced a draft. All to consider and pass comments back to SM. **Action**
- Maps** - RA had exchanged email correspondence with Nigel Coote about using MagicMaps. RA had resorted to using snip as it was difficult to download. AB mentioned that cutting and pasting from the Local Plan was an option.
- Village description / summary** - SM asked for some help. JC had a document he would share as a soft copy.
- Conclusion**

13. Consultation Record

AP had shared just before the meeting. All to consider and pass comments back to AP.

14. Regulation 14 Consultation

This is the next big step - all to consider. Flitton, Greenfield and Pulloxhill were at this stage and RA would speak with them to get details.

15. Meetings

Next meeting to be scheduled a week after PL circulates the draft plan. All to have read and commented for the meeting. RA to arrange

Outstanding Actions

Date	Action	Who	Update
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14 May	Investigate getting maps for NHP. Mar 20 - Contact Nigel Coote	RA	Aug 19 – RA has the email link and will progress. Oct & Nov 19 – Looking through Public Sector Mapping emails. no joy yet Apr - Complete
2nd Oct	'Affordable Housing' – RA to circulate papers re development, JC to circulate summary details covering all developments.	JC	Papers re 'Land adj 129A and 131 Clophill Rd' circulated. Complete ii) Summary details (just Old Farm) to be circulated Apr - JC to send
8th Jan	Contact Tom Price at CBC	DI / RA	Being chased
29 Jan	Add in to the Policy and Control Document	RA, AP, RB	RA – complete AP & RB – TBC Apr - Action stale - Close
12 Feb	Details of MPC Land from MPC	RA / JC	Apr - Details received but map would be useful and requested.
11 Mar	Website wording and communication in general - Now is a good time to update some of the material and also put something in the parish magazine and parish noticeboards.	DI	Apr - DI volunteered
11 Mar	Optimis - NHP to attend meeting with MPC Planning	RA	Contacted and will take place after current Covis-19 situation eases. Close
11 Mar	Consultants a) Contact Sally Chapman and Ann Paice b) [April] - Contact others / examiners	DI	a) - Sally Chapman contacted
11 Mar	S106 details - Details from CBC website. Need to validate with MPC	RA	Apr - Ongoing MPC not met
15 Apr	Respond to SM re Introduction etc	All	
15 Apr	Respond to AP re consultation record	All	

Long Term To Do / Task List

Arrange next meeting	RA
Assumption that Maulden is a medium size village.	
Engage with the Historical Society to obtain their views and input. To be used to validate the policies	JC
4 basic conditions * Have regard to national plan (NPPF. Government planning practice guidelines)	
* Contribute to sustainable development	
* Conformity with local area strategic policies. CBC Local Plan references to be added	
* Compatible with EU obligations	
Speak with CBC - Tom Price	
Expert / consultant to be sourced.	

Regulation 14 pre-submission consultation	
Submission - local planning authority	
Publicity (regulation 16) - 6 weeks	
Independent examination - CBC arrange	
Referendum	