



STEERING GROUP MEETING/OPEN FORUM

Meeting Minutes – 8th January 2020

Held in The George Inn, Maulden at 8pm

Attendance:

Russell Aston - Vice-Chairman and MPC Councillor	Alan Plom
Paul Lee	Alistair Borland

Apologies:

John Coyle – MPC Councillor	Sarah Michael
Simon Barnes - Chairman	David Illingworth

1. Welcome

RA welcomed all and opened the meeting.

2. Previous Meeting – 27th November 2019

The minutes were agreed.

3. Actions

Actions were reviewed - see below.

4. Funding/Finance

SM had sent through an update that included a reminder that there would be a need for an expert to review the draft plan and whilst some money was available it wouldn't be enough and MPC would be called upon to make a payment. RA mentioned that this was understood by MPC.

5. Website

No comments.

6. NHP Production –

- a. Format – PL had progressed the draft document which had been circulated. All thought it looked good and appreciated the work undertaken. PL would continue drafting the Plan taking input from the control document which RA would maintain. He asked that policies be progressed so that he could 'crack on' and add them into the draft NHP ready for the next meeting – 29th January.
- b. Questionnaire –
 - Result summarisation process - Q10 and Q20 had been completed by SM. RA would now create a suitable document with the questions and results and share it with MPC and it could also be available on the website. In this way the village could see the results.
 - Policy production – The process of considering the results and either producing a draft policy or concluding that no policy was appropriate now needed to be completed urgently. Some work had been completed but more was required.
 - RA and AP asked to complete the sections allocated to them within a week and send through to RA so that they could be included into the control document and then sent through to PL for adding to the draft NHP.
 - Others not at the meeting (SB, SM, MW, JC, RB) to be contacted and asked to complete their sections by 18th January. If they are unable to do so then that's fine but let RA know so that the work can be reallocated. Action - complete.

- o The policies could refer to S106 / CIL monies.
- c. GIP – Policies had been added by AB. RA had also added comment and this needed to be tidied up and refined.
- d. Housing Needs Survey – AB had produced policies.
- e. Policy Validation - a) The whole Group would need to look at and agree them. This should be at the next meeting b) The three watches and the Historical Society could then be used to look at them.
- f. CBC - AP wondered whether now was a good time to contact CBC and update them on progress. RA would contact Tom Price and advise him that the NHP was being drafted and would be sent through in due course. Also, ask him to pass this onto planning so that they would be aware for when they were in discussions with developers. **Action**

7. Task List

Reviewed and updated - see below.

8. Future Meetings

Fortnightly for the time being.

9. AOB

- * NHP Workshop - details to be sent round to the group
- * Questionnaire collection - AB to arrange direct with Jemma at BRCC.

10. Meetings

Next meeting 27th January. RA to arrange

Outstanding Actions

Date	Action	Who	Update
14 May	Investigate getting maps for NHP	RA	Aug 19 – RA has the email link and will progress. Oct & Nov 19 – Looking through Public Sector Mapping emails. no joy yet
2 nd Oct	'Affordable Housing' – RA to circulate papers re development, JC to circulate summary details covering all developments.	JC	Nov – i) Papers re 'Land adj 129A and 131 Clophill Rd' circulated. Complete ii) Summary details (just Old Farm) to be circulated
27 Nov	HNS policies. Details to be added to the summary document.	AB	Complete
27 Nov	NALC documents to be sent through	RA	Complete
8 th Jan	Summary of questionnaire results to MPC	RA	
8 th Jan	Contact Tom Price at CBC	RA	

To Do / Task List

Contact The George re next meeting	RA
NHP Structure / Framework - Create and populate	PL

Consultation record to be created. Include Facebook posts (SM would contact Julie Morrow)	AP
Assumption that Maulden is a medium size village.	All
Locality' – know your neighbourhood. To be considered	PL
Design guidelines to be considered	AB
Transport / Roads - Policy suggestions	AP
Environment - Policy suggestions	RB
Health and Wellbeing – i) NALC document to be considered. ii) Examples – Air quality, noise, allotment usage (adding water may help), local food production, accessible and adaptable properties, securing buildings. To be included in the environment, traffic/transport and building sections.	RB, AP, AB
GIP policies to be included in the plan	AB/RA
HNS policies to be included in the plan	AB
Renew contact with CBC at some point to seek any guidance / advice they could offer. Tom Price.	RA
Engage with the three 'watches – Speed, Street and Neighbourhood to obtain their views and input. [contacts – David Nevols, Malcolm Crawford and Ron Williams] . To be used to validate the policies	RA
Engage with the Historical Society to obtain their views and input. To be used to validate the policies	JC
CIL / S106 money - Suggestions re what to spend it on such as bus service, broadband and road safety to be made and/or included in policies.	All
Maps required for plan	RA
4 basic conditions * Have regard to national plan (NPPF. Government planning practice guidelines)	
* Contribute to sustainable development	
* Conformity with local area strategic policies. CBC Local Plan references to be added	
* Compatible with EU obligations	
Expert / consultant to be sourced.	
Regulation 14 pre-submission consultation	
Submission - local planning authority	
Publicity (regulation 16) - 6 weeks	
Independent examination - CBC arrange	
Referendum	