



STEERING GROUP MEETING/OPEN FORUM

Meeting Minutes – 5th November 2019

Held in The George Inn, Upstairs Meeting Room, Maulden at 8pm

Attendance:

Simon Barnes – Chairman	Alan Plom
Russell Aston - Vice-Chairman and MPC Councillor	Alistair Borland
Paul Lee	John Coyle – MPC Councillor
David Illingworth	Jenny Keens
Martin Wright	Nicholas Keens

Apologies:

Phil Allen	Sarah Michael
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1. Welcome

SB welcomed all and opened the meeting.

2. Previous Meeting – 2nd October 2019

The minutes were agreed.

3. Actions

Actions were reviewed - see below.

4. Land East of 13 Clophill Road – 14 dwellings

Phil Allen (via email) asked the group to note that this had been allowed and raised 3 things from the inspectors comments:

- * Settlement Envelope was not considered a reason for refusal in view of the “limited” number of dwellings. (So much for defining Settlement Envelopes)
- * This area is defined as an Important Countryside Gap. However the argument that this application was premature in view of the state of the CBLP was not considered by the Inspector to be a reason for refusal of planning. (So much for the village defining Countryside Gaps!!)
- * Contribution was approved as follows: (However does not define when these are paid so it is probably 2/3 years away!!) Village Hall - £23,381, Education - £171,315, Playing Field additional changing facilities - £14,984

5. Funding/Finance

Invoice for the HNS should be with MPC for payment. SB confirmed he had emailed the MPC Clerk that payment should be made. This was acknowledged by JC.

6. Website

No comments.

7. GIP

Appendix 1 – JC annotated page 13 of the appendix with the removal of The Bothy from a map. RA to try and amend the document.

GIP and appendix 2 – JK advised that the old version was still on the NHP website. RA thought this had been amended and apologised, he would contact RB to get it amended. **Action**

8. Housing Needs Survey (HNS)

The report had been circulated and it was noted that 8 units may be required. AB advised that the existing pipeline of affordable housing from ongoing developments was more than this. The meeting concluded that there was no unmet need and this would be reflected in the NHP in due course. AB would summarise the HNS outcome and draw conclusions from it in terms of proposed policies

9. Questionnaire

The results summary had been circulated. There were some questions that still needed to be considered and those responsible were urged to complete their part and send details to RA. Those question summaries in place were agreed.

AB had gone further and outlined some possible policies drawing on the results of the questions. This was thought a good way forward and everyone was asked to do likewise (where necessary/appropriate) for their allocated questions. RA to add a column to summary document to capture them. **Action**

10. NHP Drafting

The process was discussed

- The questionnaire, GIP, HNS and general consultation could all generate policies and the policies needed to cross refer. Some sort of matrix was suggested to capture and manage this.
- PL had picked up the work done by SB and was producing a format/structure. It mentioned the NPPF requirements. This was circulated and agreed and so would be developed.
- CBC Local Plan was mentioned as references to it would be necessary. It was noted that these references may need to change given the ongoing difficulties CBC were having.
- The NHP would work with the assumption that Maulden was a medium size village.
- Mention was made of renewing contact with CBC at some point to seek any guidance / advice they could offer. Tom Price, who attended 30th January meeting, was thought to still be the contact. The best time to make contact - first draft or when initial policies were available to be decided.

11. AoB

The Hiam Business Park was mentioned. SB suggested Rebecca and Paul Kirkup attend the next meeting.

12. Meetings

Whilst the next meeting is scheduled for 27th November, RA would check with the George. Tuesdays or Wednesdays were the best days. The Baptist Church or Village Hall were possible other venues. RA to arrange booking. **Action**

Outstanding Actions

Date	Action	Who	Update
14 May	Investigate getting maps for NHP	RA	Aug 19 - RA has the email link and will progress. Oct & Nov 19 – wip
29 May	CBC design guidelines to be obtained	PJ	
28th Aug	GIP - The Bothy to be removed. Letter if necessary to Greensands Trust	SM / SB	2 Oct 19 – Complete. RK confirmed he was happy. Meeting noted there would be a cost of approx £200. Nov – RA to send revised documents to RB and amend Appendix 1 Complete
28th Aug	Information from Maulden Voice regarding the NHP posts. SM to take forward with Julie Morrow.	SM	2 Oct 19 – Information available. Nov 19 – AP advised Close
2 nd Oct	Advise MPC to pay BRCC invoice	SB & SM	Nov 19 – SB advised done. Complete

2 nd Oct	'Affordable Housing' - RA to circulate papers re development, JC to circulate summary details covering all developments.	RA & JC	Nov – i) Papers re 'Land adj 129A and 131 Clophill Rd' circulated. Complete ii) Summary details (just Old Farm) to be circulated
2 nd Oct	Engage with the three 'watches – Speed, Street and Neighbourhood – at some point to obtain their views and input. Also the Historical Society.	?	
5 th Nov	Add column to summary document to capture policies.	RA	Done and circulated - Complete
5 th Nov	Summarise the HNS outcome and draw conclusions in terms of proposed policies	AB	Document circulated Complete
5 th Nov	Contact The George re next meeting	RA	Nov - Complete